Documents required by CCOPMM

Maternal death

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The following priority documents required to complete a CCOPMM Maternal Death report should be submitted within 28 days.

### Priority documents

1. CCOPMM summary template
2. Autopsy results
3. Inpatient (medical) records – Comprehensive obstetric and medical summary (including any previous pregnancies and outcomes, known pregnancy related disease, complications of birth and neonatal outcome)
4. Operative report *(if applicable)*
5. Emergency department care report *(if applicable)*
6. Ambulance transfer notes by paramedics or MICA *(if applicable)*
7. Critical care/Intensive care unit report discharge summary [including principal diagnosis, APACHE III diagnostic code, intubated/mode of ventilation, number of ventilated hours, ECMO, vital status on discharge from ICU (mortality)]
8. Referral letters and medical correspondence
9. Placenta, membranes and cord swabs, histopathology and microbiology
10. Relevant imaging results (CT, MRI, x-ray, ultrasound)
11. Relevant laboratory investigations (FBE, biochemistry, coagulation screens, viral serology, microbiology, genetic, metabolic)

### Other documents may also be requested

## Internal review

* Medical Certificate of Cause of Death (MCCD)
* \*Morbidity and Mortality (M&M) meeting summary *(if applicable)*
* \*In-depth case review summary (ICR) *(if applicable)*
* \*Sentinel event summary *(if applicable)*
* \*Root cause analysis report *(if applicable)*
* **\****While these documents are unlikely to be completed within 28 days, please provide as soon as possible.*

For assistance please contact [CCOPMM@safercare.vic.gov.au](mailto:CCOPMM@safercare.vic.gov.au)